

Microsoft CoPilot

Prompting Summary

AI Training and Workforce Development Staff Training & Role-Based Competencies

Job Title

(Direct Service Professionals), (Clinical Staff including nurses, therapists, and psychologists), (Supervisors and Managers), (Corporate Executives)

Training Outline

P1. Create a training outline for AI for Job Title in the IDD field

R1. Here's a training outline for Job Title in the Intellectual and Developmental Disabilities (IDD) field, focusing on the ethical and effective use of Artificial Intelligence (AI) in their work:

Additional Prompts

I would like this outline turned into a training manual

I would like this outline turned into a PowerPoint Presentation

Please add speaker notes,

Please create a facilitator guide

Additional Prompts Executives

Please create an executive summary handout

Please generate One page infographic

Job Titles Need to Know About AI

P1. What do Job Title in the IDD field need to know about AI?

R1. Job Title working in the Intellectual and Developmental Disabilities (IDD) field are increasingly encountering artificial intelligence (AI) tools in their work. Understanding how to use these tools effectively and ethically is becoming essential. Here's what DSPs need to know:

Additional Prompts

Create a Microsoft Word guide, Yes.

Add case studies

Create a Microsoft PowerPoint presentation

AI Risk to Privacy and Data Security

P1. Create a training outline for AI Risk to Privacy and Data Security in the IDD field, with real world tools and vendors used in the IDD space

R1. Here's an updated training outline for AI Risk to Privacy and Data Security in the IDD Field, now including real-world tools and vendors that are actively used in this space:

Additional Prompts

I would like this outline turned into a training manual

I would like this outline turned into a PowerPoint

Q1. Create a list of NYS OPWDD sensitive data types

A1. Here is a list of sensitive data types relevant to the New York State Office for People With Developmental Disabilities (OPWDD), based on official documentation and privacy mandates:

Additional Prompts

Create a Checklist

Provide examples of each type

Create training resources

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AI Importance of Human Review and Protecting Personally Identifiable Information (PII)

P1. What is the importance of human review and protecting personally identifiable information in the IDD field related to AI?

R1. The importance of human review and protecting personally identifiable information (PII) in the Intellectual and Developmental Disabilities (IDD) field—especially when using AI - It cannot be overstated. Here's why both are critical:

Additional Prompts

Create a slide for this information

Create a Training Outline for this information

Embed Training

P1. Embedded training and using AI to build it in the IDD field

R1. AI is increasingly being integrated into the Intellectual and Developmental Disabilities (IDD) field, particularly through embedded training and support systems for caregivers, educators, and individuals with IDD. Here's a breakdown of how it's being used and developed:

Additional Prompts

Create a training handout in Microsoft Word

P1. How to embed AI training by title in the IDD field in Relias Learning Management System

R1. To embed AI training by title in the IDD (Intellectual and Developmental Disabilities) field within the Relias Learning Management System (LMS), here's a general process based on available guidance from Relias and related sources:

Additional Prompts

Draft a step by step guide for our team to follow

Create a PDF version

Q1. Please create a list of biases in outputs from AI related to NYS OPWDD based individuals

A1. Here is a list of biases in AI outputs that can negatively affect individuals supported by NYS OPWDD (Office for People With Developmental Disabilities), based on research and policy reports

1 AINOWINSTITUTE.ORG

2 NYCBAR.ORG

3 FASTCOMPANY.COM

Additional Prompts

Create a training handout in Microsoft Word

Q1. Please create a list of the benefits in using AI for employees in the IDD field

A1. Here is a comprehensive list of AI benefits for employees working in the Intellectual and Developmental Disabilities (IDD) field, based on current tools, research, and expert insights:

Additional Prompts

Create a training handout in Microsoft Word

Q1. Please create a list of the key safeguards to be employed in using AI for employees in the IDD field

A1. Here is a comprehensive list of key safeguards to consider when using AI for employees working in the Intellectual and Developmental Disabilities (IDD) field, based on current best practices and ethical guidelines

Additional Prompts

Create a training handout in Microsoft Word